

MINUTES
City Council Meeting
City of Butler, Pennsylvania
November 19, 2025

Mayor Dandoy called the meeting to order at 7:00 PM. Mayor Dandoy and Council members Douthett, Shearer, Christy and Herr were present. The pledge of allegiance to the flag followed an invocation given by Rev. Kimberly van Driel, First English Lutheran Church.

The following actions took place at the Forum Meeting held on November 6, 2025:

Mayor Dandoy called the Forum meeting to order at 7:04 PM. Mayor Dandoy and Council members Douthett, Christy and Herr were present.

• **PRESENTATION:**

Carrie Troutman – Acrisure (Mockenhaupt) presenting the 1/1/2025 Actuarial Valuation Reports (City's three pension plans).

There were no "Persons to be heard".

Motion by CM Herr to approve the agenda for November 6, 2025. Second by CM Christy.

Mayor Dandoy made a motion to amend the forum agenda to add the motion for each construction project approved by City Council, if a construction change order requires approval prior to the next City Council meeting to void project delays and/or additional costs, the Mayor is authorized to approve and sign the construction change orders up to \$25,000 per change order without further approval of City Council; for construction change orders between \$25,000 and \$50,000, after receiving the approval of the Council member serving as the Director of Finance, the Mayor is authorized to approve and sign these construction change orders without further approval of City Council; and all such construction change orders signed by the Mayor shall be placed on the next City Council meeting agenda as informational items. Second by CM Herr. All voted aye.

All voted aye to approve the amended agenda.

1. Motion to approve the City's participation with the **Butler County Federated Library System** to apply for a Keystone Grant. Motion by Mayor Dandoy. Second by CM Christy. All voted aye.

2. Motion to terminate the agreement with **H.A. Berkheimer, Inc.** for collection of the City's real estate tax and per capita tax effective December 31, 2025. Motion by Mayor Dandoy. Second by CM Douthett. All voted aye.

3. Motion to appoint the **County Treasurer as the Deputy Tax Collector for the City**, effective January 1, 2026, at a total cost of \$3.00 per tax card. If required by the County, the Mayor and City Clerk are authorized to execute an agreement with the County once

approved by the City Solicitor. Motion by Mayor Dandoy. Second by CM Douthett. All voted aye.

4. Motion to approve the change order for the **Farmers Market Improvements project** in the amount of \$65,562.00. Motion by Mayor Dandoy. Second by CM Herr. All voted aye.

5. For each construction project approved by City Council, if a construction change order requires approval prior to the next City Council meeting to void project delays and/or additional costs, the Mayor is authorized to approve and sign the construction change orders up to \$25,000 per change order without further approval of City Council; for construction change orders between \$25,000 and \$50,000, after receiving the approval of the Council member serving as the Director of Finance, the Mayor is authorized to approve and sign these construction change orders without further approval of City Council; and all such construction change orders signed by the Mayor shall be placed on the next City Council meeting agenda as informational items. Motion by Mayor Dandoy. Second by CM Herr. All voted aye.

City Council Meeting – November 19, 2025

Motion by CM Shearer with a second from CM Douthett to approve the agenda for the regular meeting of November 19, 2025. All voted aye.

Motion by Mayor Dandoy with a second from CM Christy to approve the minutes of the regular meeting of October 23, 2025. All voted aye.

Motion by CM Douthett with a second from CM Herr to acknowledge receipt of the monthly minutes from RACB, including the CDBG/HOME Program activities. All voted aye.

MONTHLY BOARDS AND AUTHORITIES LIAISON REPORTS

Liaisons gave brief reports from boards and authorities that met in October.

MONTHLY & ANNUAL DEPARTMENT REPORTS

(Note: Department Reports Distributed to Council electronically)

Motion to accept the monthly reports from the Office of the City Clerk, the Police Department, Fire Department, Office of Business & Community Development/Code Enforcement, Department of Public Works and Parking Department for the month of October. Motion by Mayor Dandoy. Second by CM Shearer. All voted aye.

COUNCIL REPORTS/ACTIONS

Councilman Douthett

1. Motion for the introduction and first reading of **City Ordinance No. 1838**, an ordinance of the City of Butler, Pennsylvania amending the City's traffic control schedules contained in Chapter 245 of the codified ordinances of the City of Butler by making permanent the experimental regulations previously adopted by city council on a 90-day trial basis. Second by CM Herr. All voted aye.

2.Motion to approve bids submitted by and award the Fiscal Year 2026 contract for supply of the City's asphalt materials to:

Wiest Asphalt Products & Paving Inc. as follows:
9.5MM Superpave Wearing Course FOB; \$86.00 per ton and 19MM Superpave FOB; \$74.00 per ton. Total Contract: \$64,000.00.

Russell Standard Corporation as follows:
E-3 Emulsion Placed; \$3.770/gallon; Total Contract: \$9,425.00.

Second by CM Shearer. All voted aye.

3.Motion to accept the proposal from **Bauer Excavating, Inc.** in the amount of \$11,597.76 for the **N. 6th Avenue Bridge Repair Project**. Second by Mayor Dandoy. All voted aye.

4.Motion to install 1 "Handicapped Parking Only and 1 "Half Hour Parking" signs to be installed on the building at 94 Race Street on a 90 day-trial basis. Second by Mayor Dandoy. All voted aye.

Councilman Shearer

5.Motion for the introduction and first reading of **City Ordinance No. 1835**, an ordinance of the City of Butler fixing the tax rate for Fiscal Year 2026. Second by CM Christy. All voted aye.

6.Motion for the introduction and first reading of **City Ordinance No. 1836**, an ordinance of the City of Butler adopting the annual budget and appropriating specific sums estimated to be required for the specific purposes of the City government as set forth therein during Fiscal Year 2026. Second by Mayor Dandoy. All voted aye.

7.Motion for the introduction and first reading of **City Ordinance No. 1837**, an ordinance of the City of Butler fixing the wages and salaries of employees of the City in conformance with the budget for Fiscal Year 2026. Second by CM Herr. All voted aye.

8.Motion to approve the quote from the Howard Agency for the renewal of the **Public Officials Liability Insurance Policy** for 2026 in the amount of \$24,653.00. Second by CM Christy. All voted aye.

9.Motion to enter into an agreement with **Enterprise Fleet Management** program for City's fleet management beginning in the year 2026 contingent upon review by the city solicitor. Second by Mayor Dandoy. All voted aye.

10.Motion to accept the proposal from **Forte System** for merchant services for treasurer office contingent upon review by the City solicitor. Second by CM Douthett. All voted aye.

Councilman Christy

11.Motion to approve the temporary hiring of Patrick McGuire as health inspector for 2025. Second by CM Shearer. All voted aye.

Councilman Herr

12.Motion to approve the HVAC Maintenance Agreement with **Vantive Heating & Cooling** for the years 2026 and 2027. The maintenance contract price per year is \$1,852.00 for the city building, \$2,055.00 for the public safety building, \$906.00 for the Tier Garage, \$264.00 for the parks department, and \$462.00 for the streets department. Second by CM Shearer. All voted aye.

13.Motion to approve payment of Application #2 to Hiles Excavating, Inc. in the amount of \$69,558.75 for the **Father Marinaro Park Improvement project**. Second by CM Shearer. All voted aye.

Mayor Dandoy

14.Motion to approve payment of Application #2 to **Troy Jay Construction** in the amount of \$323,635.50 for the **Butler Farmers Market Improvement project**. Second by CM Shearer. All voted aye.

15.Motion to approve payment of Application #3 to **Troy Jay Construction** in the amount of \$150,421.50 for the **Butler Farmers Market Improvement project**. Second by CM Shearer. All voted aye.

16.Motion to approve Change Order No. 3 in the amount of \$60,960.00 for the **Parking Lot Improvements Project**. Second by CM Herr. All voted aye.

17.Motion to approve payment of Application #3 to **Hiles Excavating, Inc.** in the amount of \$396,615.75 for the **City of Butler Parking Lot Improvements project**. Second by CM Shearer. All voted aye.

18.Motion to create a new account within NexTier Wealth Management (Fidelity) and move \$8,000,000.00 to be **City of Butler Tax Relief Investment Fund (TRIF)**. Second by CM Shearer. All voted aye.

19.Motion to enter into an agreement with the production crew of "**PARALLAX**" to permit their use of the North Street Lot and the section of the Main Street lot closest to First English Lutheran Church and the top level of the Tier Garage for crew parking, and to also grant permission to film inside the police department in December, 2025 (date to be announced). Second by CM Douthett. All voted aye.

20.Motion to pass **City Resolution No. 2025-11-19**; authorizing Mayor Dandoy and the City Clerk to sign all documents relating to the Keystone Grant award received by the Butler Area Public Library. Second by CM Herr. All voted aye.

The City Treasurer presented the intake for October 2025.

In the absence of The City Controller, CM Shearer presented bills for payment as follows: from the General fund - \$638,061.15; from the Capital Projects fund - \$1,023,234.36; from the Liquid Fuels Tax fund - \$59,949.24; and from Legacy fund to cover costs in Capital and General Funds - \$1,040,648.11; for a **grand total of \$2,761,892.86**. Motion by Mayor Dandoy with second from CM Christy to approve payment of bills as presented. All voted aye.

November Public Announcement – Municipal Separate Storm Sewer System (MS4)

As part of an ongoing education plan, we would like to ensure that local residents are aware of the two types of systems that are within Butler City and the other local municipalities. The one system is the sanitary sewer system, in which toilets, sinks and garbage disposals are all connected and flow into a treatment facility that removes all of the contaminants and then discharges clean water into a local waterway. The storm sewer system is made up of catch basins that are usually placed along curbs in streets and parking lots and direct stormwater runoff through a series of pipes directly into the local waterway. Please be aware that there is no treatment for stormwater, so do not dump anything into the storm sewer catch basins. If you are unsure about the proper disposal of any type of waste material, please contact your local municipality.

ANNOUNCEMENTS:

- The city building will be closed on November 27th and 28th for the Thanksgiving Holiday.
- Small Business Saturday – November 29th
- Spirit of Christmas parade – Saturday, November 29th beginning at 5:30 PM.
- Butler Downtown Holiday Market, Saturday, December 13th beginning at 10AM until 5PM. (streets to close at 8AM until 6PM)

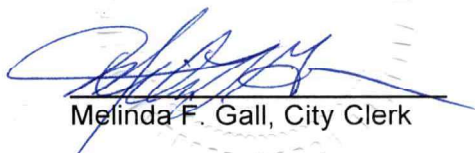
Persons to be heard:

Frank Kennedy requested the streets department to clean up an oil spill in the alley by his home.

Colin McNamara requested that the trash that was dumped on his property be cleaned up.

Mayor Dandoy adjourned the meeting at 7:30 PM.

SUBMITTED:



Melinda F. Gall, City Clerk

APPROVED



Robert A. Dandoy, Mayor