

CITY OF BUTLER



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Municipal Engineer

CITY OF BUTLER, PENNSYLVANIA
REQUEST FOR PROPOSAL (RFP)
Network Cabling Infrastructure – City Building

1. INTRODUCTION

The City of Butler (“City”) is seeking proposals from qualified vendors to provide labor, materials, and services for the installation of structured network cabling infrastructure at:

140 W. North Street
Butler, PA 16001

This project will support voice and data communications within the Mayor’s Office and associated areas.

2. PROJECT OBJECTIVE

The objective of this project is to design and install a reliable, standards-compliant Category 6 structured cabling system to support current and future network needs, including workstation connectivity and centralized network termination.

3. SCOPE OF WORK

3.1 Horizontal Cabling

The selected vendor shall provide and install Category 6 plenum-rated cabling for voice and data applications, including but not limited to:

- Installation of approximately:
 - Eleven (11) two-port data outlets
 - Ten (10) four-port data outlets
- All outlets shall include:
 - Faceplates
 - Surface mount boxes (as required)
 - Modular jacks

3.2 Network Termination

- Provide and install:
 - One (1) 48-port Category 6 patch panel
 - One (1) 24-port Category 6 patch panel
- All cabling shall be terminated at designated MDF/IDF locations.

3.3 Patch Cords

- Provide patch cords for both:
 - Rack-side connections
 - Workstation connections
- Patch cords shall be appropriately sized and labeled.

3.4 Cable Management & Pathways

Vendor shall provide all materials and labor necessary for proper cable routing and support, including:

- J-hooks and supports
- Conduit and surface raceway (where required)
- Fire-rated pathways and penetrations

3.5 Firestopping & Compliance

- All penetrations through fire-rated walls and floors must be properly sealed to maintain fire ratings.

3.6 Grounding & Bonding

- Provide grounding and bonding of network equipment and enclosures in accordance with applicable standards.

3.7 Demolition of Existing Cabling

- Remove existing active low-voltage cabling back to source.
- Removal of abandoned cabling may be required and should be addressed in the proposal (may be subject to change order).

3.8 Testing & Certification

- Test all installed cabling to industry standards.
- Provide documentation of test results.
- Label all cabling, outlets, and patch panels.

4. PROJECT CONDITIONS

- Work will be performed in an occupied municipal building.
- Vendor must coordinate with City personnel for access and scheduling.
- Work is expected to be performed during standard business hours unless otherwise approved.
- The building environment is assumed to be typical office construction (e.g., drop ceilings, drywall).

5. SUBMITTAL REQUIREMENTS

Vendors must submit the following:

5.1 Company Information

- Company name and contact information
- Relevant experience with similar municipal or commercial projects
- References (minimum of three)

5.2 Technical Approach

- Description of installation methods
- Equipment and materials to be used
- Project timeline

5.3 Pricing

- Itemized cost breakdown including:
 - Labor
 - Materials
 - Optional or contingency costs

5.4 Compliance

- Confirmation of compliance with applicable codes and standards
 - Proof of insurance
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6. EVALUATION CRITERIA

Proposals will be evaluated based on:

- Experience and qualifications
 - Technical approach and completeness
 - Cost competitiveness
 - References and past performance
 - Ability to meet project timeline
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7. TERMS AND CONDITIONS

- The City reserves the right to accept or reject any or all proposals.
 - The City may request clarification or additional information.
 - Any changes in scope may result in a formal change order.
 - Pricing should remain valid for a minimum of thirty (30) days.
 - Vendor must comply with all applicable local, state, and federal regulations.
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8. PROJECT SCHEDULE

- RFP Release Date: April 24, 2026
 - Proposal Due Date: May 29, 2026
 - Project Start: [To be determined]
 - Project Completion: [To be determined]
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9. CONTACT INFORMATION

All questions and proposal submissions should be directed to:

City of Butler

Melinda F Gall/City Clerk
724-285-4124 x205

OfficeofCityClerk@cityofbutler.org

10. SITE VISIT (REQUIRED)

A site visit will be scheduled to allow vendors to review existing conditions prior to submission.