

MINUTES
City Council Meeting
City of Butler, Pennsylvania
January 25, 2024

Mayor Dandoy called the meeting to order at 7:00 PM. Mayor Dandoy and Council members Shearer, Christy and Herr were present Councilman Douthett joined via telephone. The pledge of allegiance to the flag followed an invocation given by Father Martin Johnson, St. Anthony Orthodox Church.

• **PRESENTATION:**

Vincent Mikolay presented the Butler Economic Readiness Initiative sponsored by Butler Downtown and the CDC. The project should conclude at the end of May.

Motion by CM Shearer with a second from CM Christy to approve the agenda for the regular meeting of January 25, 2024. All voted aye.

Motion by Mayor Dandoy with a second from CM Christy to approve the minutes of the Regular meeting of December 21, 2023 and Special meeting of January 2, 2024. All voted aye.

Motion by CM Douthett with a second from CM Herr to acknowledge receipt of the monthly minutes from RACB, including the CDBG/HOME Program activities. All voted aye.

MONTHLY BOARDS AND AUTHORITIES LIAISON REPORTS

Liaisons gave brief reports from boards and authorities that met in January.

MONTHLY & ANNUAL DEPARTMENT REPORTS

(Note: Department Reports Distributed to Council electronically)

Motion to accept the December monthly and the 2023 annual reports from the Office of the City Clerk, the Police Department, Fire Department, Office of Business & Community Development/Code Enforcement, Department of Public Works, and Parking Department. Motion by Mayor Dandoy. Second by CM Shearer. All voted aye.

COUNCIL REPORTS/ACTIONS

Councilman Shearer

1. Motion to approve payment to the **Butler Area Public Library** in the amount of \$29,556.74 that represents the proceeds from the City's 2023 library tax. LIN 01 456 540. Second by CM Christy. All voted aye.

2.Motion to approve payment to the **Shade Tree Commission** in the amount of \$56.40 that represents the remaining proceeds from the City's 2022 prior year shade tree tax. Second by CM Herr. All voted aye.

There will be a Rental Inspection Discussion meeting at the Holly Pointe Building, 220 S. Main Street, at 6PM on February 1, 2024.

Mayor Dandoy

3.Motion to approve the resignation of Troy Douthett from the **Redevelopment Authority of the City of Butler**. Second by CM Shearer. All voted aye.

4.Motion to designate Veronica Walker as the **City's Fair Housing Officer** for 2024. Second by CM Douthett. All voted aye.

5.Motion to approve **City Resolution No. 2024-01-25**, the City of Butler's Fair Housing Resolution. Second by CM Christy. All voted aye.

6.Motion to reappoint Kerry Dowdy as the city's **Section 504/ADA Officer** for 2024. Second by CM Shearer. All voted aye.

7.Motion to approve the **Traffic Signal Maintenance Agreement** with the Commonwealth of Pennsylvania Department of Transportation. Second by CM Herr. All voted aye.

8.Motion to approve **City Resolution No. 2024-01-25A**, authorization to submit future Applications for Traffic Signal Approval per the Traffic Signal Maintenance Agreement. Second by CM Christy. All voted aye.

9.Motion to approve closing Main Street from West Pearl Street to Wayne Street for **the Bantam Jeep Heritage Festival** event, sponsored by Friends of the Bantam Jeep Association, to be held on Friday, June 7, 2024, from 4 PM until 10 PM. Second by CM Christy. All voted aye.

10.Motion to approve a revolving loan (loan from the Housing Redevelopment Assistance Fund) to **Porchvue Winery LLC.**, in the amount of \$50,000 per the recommendation by the Butler Downtown Revolving Loan Committee. Second by CM Shearer. All voted aye.

11. Motion to approve a release form to request the release of personnel file documents and/or information. Second by CM Shearer. All voted aye.

12. Motion to appoint Tina Miranda to the **City of Butler Parks, Recreation Grounds & Facilities Authority** (replacing William Painter) for a 5-year term, ending January 1, 2028. Second by CM Christy. All voted aye.

13. Motion to appoint Jay Miranda to **the City of Butler Parks, Recreation Grounds & Facilities Authority** (replacing Cheri Readie) for a 5-year term, ending January 1, 2029. Second by CM Shearer. All voted aye.

APPOINTMENTS:

Redevelopment Authority of the City of Butler:

Brian McCafferty for a 5-year term ending June 30, 2028.

The City Treasurer presented a Monthly Intake Report for December 2023.

The City Controller presented bills for payment as follows: from the general fund - \$737,611.05; from the parking fund - \$67,713.55; and from the liquid fuels tax fund - \$25,989.95; for a **grand total of \$831,314.55**. Motion by CM Shearer with second from CM Christy to approve payment of bills as presented. All voted aye.

January Public Announcement – Municipal Separate Storm Sewer System (MS4)

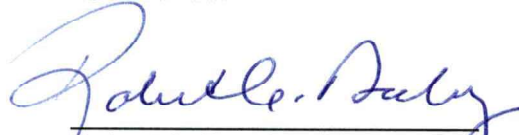
As part of an ongoing education plan, we would like to ensure that local residents are aware of the two types of systems that are within Butler City and the other local municipalities. The one system is the sanitary sewer system, in which toilets, sinks and garbage disposals are all connected and flow into a treatment facility that removes all of the contaminants and then discharges clean water into a local waterway. The storm sewer system is made up of catch basins that are usually placed along curbs in streets and parking lots and direct stormwater runoff through a series of pipes directly into the local waterway. Please be aware that there is no treatment for stormwater, so do not dump anything into the storm sewer catch basins. If you are unsure about the proper disposal of any type of waste material, please contact your local municipality.

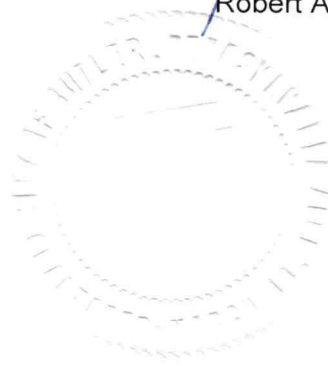
Mayor Dandoy adjourned the meeting at 7:38 PM.

SUBMITTED:


Melinda F. Gall, City Clerk

APPROVED


Robert A. Dandoy, Mayor





FAIR HOUSING RESOLUTION 2024-1-25

LET IT BE KNOWN TO ALL PERSONS of the City of Butler that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the City of Butler/Redevelopment Authority of the City of Butler to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Additionally, it is illegal to retaliate against a person who has filed a fair housing complaint or assisted in a fair housing investigation. Therefore, the City of Butler/Redevelopment Authority of the City of Butler does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the City of Butler/Redevelopment Authority of the City of Butler will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the City of Butler/Redevelopment Authority of the City of Butler shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

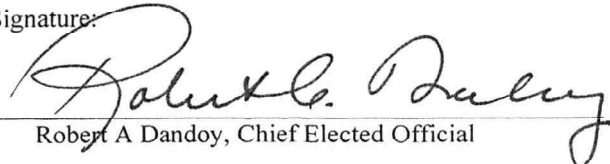
FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and
- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the business offices of Redevelopment Authority of the City of Butler, 129 West Cunningham Street, Butler, PA 16001, 724-283-0116, racb@zoominternet.net; www.RedevlopmentAuthorityCityofButler.net.

Approved at the regularly scheduled meeting of the City of Butler held January 25, 2024.

Signature:


Robert A Dandoy, Chief Elected Official

1-25-2024
Date

(SEAL)

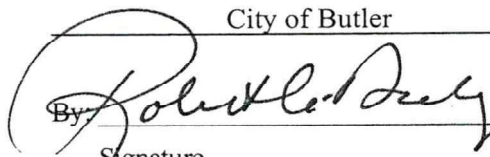
RESOLUTION NO. 2024-01-25A

BE IT RESOLVED, by authority of the _____ City Council
of the _____ City of Butler _____, _____ Butler County
County, and it is hereby resolved by authority of the same, that the _____ Zoning & Code Mgt Officer
of _____ City of Butler _____ be authorized and directed to submit
the attached Traffic Signal Maintenance Agreement, to submit future modifications to the attached
Traffic Signal Maintenance Agreement, and to submit future Applications for Traffic Signal
Approval either in writing or via electronic signature, to the Department of Transportation and to
sign this Agreement on behalf of _____ City of Butler _____.

Attest:



Signature Date 1/25/2024

City of Butler
By: 

Signature Date 1-25-2024

City Clerk
Title

Mayor
Title

I, _____ Melinda F Gall _____, City Clerk
(Name) (Official title)
of the _____ City of Butler _____, do hereby certify that the
(Name of governing body and Municipality)

foregoing is a true and correct copy of the Resolution legally adopted at the meeting held

the _____ 25th _____ day of January, 2024.

01-25-2024
Date



Signature

(SEAL)