

MINUTES
City Council Meeting
City of Butler, Pennsylvania
November 21, 2023

Mayor Dandoy called the meeting to order at 6:32 PM. Mayor Dandoy and Council members Reese, Shearer, Christy, and Herr were present. The pledge of allegiance to the flag followed an invocation given by Rev. David Phillips, St. Mark's Lutheran Church.

ACTIONS AT THE FORUM MEETING HELD ON November 2, 2023:

Donna Smith, Chair of the Shade Tree Commission, presented council the project plan for the main entrance at the southern corridor. Home Depot has donated supplies to help clean up that area. Tom Panei is updated his artwork. Bill Secunda is loaning the City his sculpture of a running horse and dog. The commission received 15 trees from the Tree PA grant to be placed in Father Marinaro Park, Memorial Park and the main entrance at the southern corridor. Tim McCune and the AM Rotary Club of Butler also assisted with the cleanup.

Motion by Mayor Dandoy with a second from CM Shearer to approve the action items for the forum meeting of November 2, 2023. All voted aye.

1. Motion by Mayor Dandoy to approve membership in the Coalition, sponsored by Butler County, seeking funding under the U.S. Environmental Protection Agency's Assessment Coalition Grant Program. Second by CM Herr. All voted aye.

CITY COUNCIL MEETING November 21, 2023

EXECUTVE SESSION

Mayor recessed the meeting at 6:34 PM to discuss legal matters in an executive session.

Mayor reconvened the meeting at 7:01 PM.

PRESENTATION:

Mayor Dandoy presented a **Small Business Saturday** Proclamation to Lance Calvert, Butler Downtown.

Motion by CM Shearer with a second from CM Reese to approve the agenda for the regular meeting of November 21, 2023. All voted aye.

Motion by Mayor Dandoy with a second from CM Christy to approve the minutes of the regular meeting of October 26, 2023. All voted aye.

Motion by CM Reese with a second from CM Shearer to acknowledge receipt of the monthly minutes from RACB, including the CDBG/HOME Program activities. All voted aye.

MONTHLY BOARDS AND AUTHORITIES LIAISON REPORTS

Liaisons gave brief reports from boards and authorities that met in October.

MONTHLY & ANNUAL DEPARTMENT REPORTS

(Note: Department Reports Distributed to Council electronically)

Motion to accept the monthly reports from the Office of the City Clerk, the Police Department, Fire Department, Office of Business & Community Development/Code Enforcement, Department of Public Works and Parking Department for the month of October. Motion by Mayor Dandoy. Second by CM Christy. All voted aye.

COUNCIL REPORTS/ACTIONS

Councilman Reese

1. Motion for the second reading and adoption of **City Ordinance No. 1817**, an ordinance of the City of Butler, Pennsylvania amending the City's traffic control schedules contained in Chapter 245 of the codified ordinances of the City of Butler by making permanent the experimental regulations previously adopted by city council on a 90-day trial basis. Second by CM Herr. All voted aye.

2. Motion to approve bids submitted by and award the Fiscal Year 2024 contract for supply of the City's asphalt materials to:

Wiest Asphalt Products & Paving Inc. as follows:

9.5MM Superpave Wearing Course FOB; \$77.00 per ton and 19MM Superpave FOB; \$67.00 per ton. Total Contract: \$57,600.00.

Russell Standard Corporation as follows:

E-3 Emulsion Placed; \$3.63/gallon; Total Contract: \$9,075.00.

Second by CM Shearer. All voted aye.

3. Motion to approve a bid submitted by and award the Fiscal Year 2024 contract for supply of the City's limestone materials to **Allegheny Mineral Corporation** as follows: Unit Price Delivered at Job Site: #2A – \$21.90 per ton; #4 - \$25.40 per ton; #8 - \$30.40 per ton; #57 – \$25.40 per ton. Total Contract: \$103,100.00. Second by CM Shearer. All voted aye.

Councilman Shearer

4. Motion for the introduction and first reading of **City Ordinance No. 1818**, an ordinance of the City of Butler fixing the tax rate for Fiscal Year 2024. Second by CM Reese. All voted aye.

5. Motion for the introduction and first reading of **City Ordinance No. 1819**, an ordinance of the City of Butler adopting the annual budget and appropriating specific sums estimated to be required for the specific purposes of the City government as set forth therein during Fiscal Year 2024. Second by CM Christy. All voted aye.

6.Motion for the introduction and first reading of **City Ordinance No. 1820**, an ordinance of the City of Butler fixing the wages and salaries of employees of the City in conformance with the budget for Fiscal Year 2024. Second by CM Reese. All voted aye.

7.Motion to accept a proposal submitted by **Nextier Bank** for a General Obligation Note in the amount of \$1,000,000.00 at an annual interest rate of 6.91% percent per annum contingent upon the Court's approval. Second by CM Christy. All voted aye.

8.Motion to accept a proposal submitted by **Nextier Bank** for a 2024 Tax Revenue Anticipation Note in the amount of \$1,500,000.00 at an annual interest rate of 6.29% percent per annum. Second by CM Herr. All voted aye.

Councilman Christy

9.Motion to direct the City Clerk to advertise for bids for a 4WD pick-up truck to be used by the Bureau of Fire as a replacement for the Rescue vehicle. Funding is part of the FY2021 Community Development Block Grant. Complete bid specifications will be available through the Bureau of Fire and the Office of the City Clerk. Second by CM Reese. All voted aye.

10.Motion to approve the resignation of Greg Mason from the **Planning and Zoning Commission**. Second by CM Herr. All voted aye.

11.Motion to review and approve a lot line revision as requested by Putnams Eddy Properties 1, LLC – 310 & 330 East Cunningham St. Second by CM Reese. All voted aye.

Councilman Herr

12.Motion to approve the HVAC Maintenance Agreement with **Vantine Heating & Cooling** for the year 2024. The maintenance contract price per year is \$1,684.00 for the City Building and \$1,868.00 for the Public Safety Building. Second by CM Shearer. All voted aye.

Mayor Dandoy

13.Motion to approve **City Council's 2024** meeting schedule, a copy of which will be published in a local newspaper to comply with the Sunshine Act and attached to the minutes of this meeting. Second by CM Christy. All voted aye.

14.Motion to approve the amended agreement with **Mobile Smart City Corp. Pango**. Second by CM Reese. All voted aye.

15. Motion to appoint **William J. Wise LPN, MRO-A Occupational Health** as the city's Civil Service medical examiner. Second by CM Christy. All voted aye.

The City Treasurer presented a Monthly Intake Report for October 2023.

Councilman Shearer, in the absence of the City Controller, presented bills for payment as follows: from the general fund - \$861,060.49; from the parking fund - \$383,263.94; from the capital projects - \$108,856.72 and from the liquid fuels tax fund - \$54,933.59; for a **grand total of \$1,408,114.74**. Motion by CM Shearer with second from Mayor Dandoy to approve payment of bills as presented. All voted aye.

November Public Announcement - Municipal Separate Storm Sewer System (MS4)

As part of an ongoing education plan, we would like to ensure that local residents are aware of the two types of systems that are within Butler City and the other local municipalities. The one system is the sanitary sewer system, in which toilets, sinks and garbage disposals are all connected and flow into a treatment facility that removes all of the contaminants and then discharges clean water into a local waterway. The storm sewer system is made up of catch basins that are usually placed along curbs in streets and parking lots and direct stormwater runoff through a series of pipes directly into the local waterway. Please be aware that there is no treatment for stormwater, so do not dump anything into the storm sewer catch basins. If you are unsure about the proper disposal of any type of waste material, please contact your local municipality.

ANNOUNCEMENTS:

Small Business Saturday – Saturday, November 25th

Spirit of Christmas Parade – Saturday, November 25th

City Building Closed – November 23rd & 24th in observance of the Thanksgiving holiday.


PERSONS TO BE HEARD:

Mark Krenitsky voiced concerns about the rental policy. He asked that something be done about the roads.

Mayor Dandoy adjourned the meeting at 7:41 PM.

SUBMITTED:

APPROVED



Melinda F. Gall, City Clerk



Robert A. Dandoy, Mayor

City of Butler
2024 Schedule of City Council Meetings

<u>Tuesday, January 2, 2024</u>		11:00 AM		Inauguration & Swearing-in of Newly Council Reorganization Meeting
Forum Meeting	Time	Council Meeting	Time	Remarks
11-Jan	7:00 PM	25-Jan	7:00 PM	
8-Feb	7:00 PM	22-Feb	7:00 PM	
7-Mar	7:00 PM	21-Mar	7:00 PM	
11-Apr	7:00 PM	25-Apr	7:00 PM	
9-May	7:00 PM	23-May	7:00 PM	
13-Jun	7:00 PM	27-Jun	7:00 PM	<i>2025 budget materials distributed June 29th</i>
11-Jul	7:00 PM	25-Jul	7:00 PM	
8-Aug	7:00 PM	22-Aug	7:00 PM	
12-Sep	7:00 PM	26-Sep	7:00 PM	
10-Oct	7:00 PM	24-Oct	7:00 PM	
7-Nov	7:00 PM	21-Nov	7:00 PM	Budget Introduction Nov 21st
5-Dec	7:00 PM	19-Dec	7:00 PM	Budget Adoption Dec 19th
Notes				
1. All meetings held in Council Chambers of City Building unless otherwise advertised.				
2. Council will consider changes to the traffic control schedules once each quarter (March, June, Sept. & Dec.)				