

**MINUTES**  
**City Council Meeting**  
**City of Butler, Pennsylvania**  
**January 26, 2023**

Mayor Dandoy called the meeting to order at 7:01 PM. Mayor Dandoy and Council members Reese, Shearer, Christy and Herr were present. The pledge of allegiance to the flag followed an invocation given by Seminarian Kerry M. Dowdy, Pittsburgh Theological Seminary.

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**The following actions took place at the Forum Meeting held on January 12, 2023.**

Mayor Dandoy called the meeting to order at 7:00 PM. Mayor Dandoy and Council members Reese, Shearer, Christy and Herr were present. There were no persons to be heard.

CM Christy made a motion to approve the agenda. Second by CM Reese. All voted aye.

1.Motion to approve **City Resolution No. 2023-01-12** authorizing the issuance of Tax Revenue Anticipation Note Series 2022 in the amount of \$1,500,000.00. Motion by Mayor Dandoy. Second by CM Shearer. All voted aye.

2.Motion to approve **City Resolution No. 2023-01-12A**; a resolution of the City of Butler appointing **Linda Graham-Greek** and **Sharon Snyder** as authorized representatives to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for the Taxing Authorities within the Butler County Tax Collection District, as directed and deemed necessary, to be used for official purposes only. Motion by CM Shearer. Second by CM Reese. All voted aye.

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Mayor Robert A. Dandoy administered the Oath of Office to **City Treasurer, Linda L. Graham-Greek**.

Mayor Dandoy recessed the meeting at 7:09 PM for an executive session to discuss personnel issues. Meeting reconvened at 7:15 PM.

Motion by CM Shearer with a second from CM Reese to approve the agenda for the regular meeting of January 26, 2023. All voted aye.

Motion by CM Reese with a second from CM Shearer to approve the minutes of the regular meeting of December 22, 2022 and the special meeting of December 29, 2022. All voted aye.

Motion by Mayor Dandoy with a second from CM Herr to acknowledge receipt of the monthly minutes from RACB, including the CDBG/HOME Program activities. All voted aye.

## MONTHLY BOARDS AND AUTHORITIES LIAISON REPORTS

Liaisons gave brief reports from boards and authorities that met in January.

## MONTHLY & ANNUAL DEPARTMENT REPORTS

*(Note: Department Reports Distributed to Council electronically)*

Motion to accept the monthly reports from the Office of the City Clerk, the Police Department, Fire Department, Office of Business & Community Development/Code Enforcement, Department of Public Works and Parking Department for the month of December. Motion by Mayor Dandoy. Second by CM Shearer. All voted aye.

## COUNCIL REPORTS/ACTIONS

### Councilman Reese

1. Motion to participate in the DGS (Costars) sodium chloride (road salt) contract for the approaching August 2023- July 2024 season. Second by CM Shearer. All voted aye.

### Councilman Shearer

2. Motion to approve a proposal submitted by **Caruso & Spencer, PC, Certified Public Accountants** for monthly auditing services for Fiscal Year 2023 as outlined in their engagement letter of January 12, 2023 and to authorize the City Clerk to sign said letter on behalf of City Council. Second by CM Herr. All voted aye.

3. Motion to approve payment to the **Butler Area Public Library** in the amount of \$29,616.23 that represents the proceeds from the City's 2022 library tax. LIN 01 456 540. Second by CM Reese. All voted aye.

4. Motion to approve payment to the **Shade Tree Commission** in the amount of \$5,927.20 that represents the remaining proceeds from the City's 2022 shade tree tax. LIN 01 455 540. Second by CM Herr. All voted aye.

5. Motion to approve a payment in the amount of \$223,897.91 to Computershare Trust Company, N.A. for debt service for the **City's 2005 general obligation bonds**. (Note: This payment includes principal of \$220,000.00 and interest of \$3,897.91; due March 1st.) FINAL PAYMENT. Second by CM Christy. All voted aye.

### Councilman Christy

6. Motion to reappoint Brian McCafferty to the **Zoning Hearing Board** for a three-year term ending June 30, 2025. Second by CM Shearer. All voted aye.

### Councilman Herr

7. Motion to approve an Easement Agreement with BASA for Memorial Park's Northeast corner for a sewer line reroute. Second by CM Shearer. All voted aye.

## Mayor Dandoy

8. Motion to accept the resignation of Pamela Taylor, Michael J. Wilczynski, Diane Bowman and Carol Means from the **Shade Tree Commission**. Second by CM Herr. All voted aye.

9. Motion to accept the resignation of parking violation monitor, Jonann M. Dellen, effective January 31, 2023. Second by CM Christy. All voted aye.

10. Motion to approve the updated job description for the parking violation monitor. Second by CM Shearer. All voted aye.

11. Motion to direct the city clerk to advertise for the hiring of one parking violation monitor. Second by CM Reese. All voted aye.

12. Motion to approve the agreement with **County Festivals, LLC** to close Main Street from Brady Street to Diamond Street for the Butler Italian Festival event, sponsored by County Festivals, beginning at 5:00 PM, August 25, 2023 and ending at 6:00 PM, August 27, 2023. Second by CM Christy. All voted aye.

13. Motion to approve closing Main Street from West Pearl Street to Wayne Street for the **Bantam Jeep Heritage Festival** event, sponsored by Friends of the Bantam Jeep Association, to be held on Friday, June 9, 2023 from 4 PM until 10 PM. Second by CM Reese. All voted aye.

14. Motion to approve the attendance of Mayor Dandoy to the annual PELRAS Conference held in State College from March 15 – 17, 2023. Second by CM Christy. All voted aye.

15. Motion to enter into a Memorandum of Understanding with the City of Butler Bureau of Police, Fraternal Lodge #32 concerning lateral hiring. Second by CM Shearer. All voted aye.

16. Motion to approve the conditional hiring **Lee Niebel** for patrol officer to fill a vacancy in the Butler City Police Department created by the retirement of Sergeant Cheryl Litz. Second by CM Shearer. All voted aye.

The City Treasurer presented a Monthly Intake Report for December 2022.

The City Controller presented bills for payment as follows: from the general fund - \$735,285.13; from the parking fund - \$56,628.21; from the capital projects fund - \$3,057.50 and from the liquid fuels tax fund - \$48,179.10; for a **grand total of \$843,149.94**. Motion by Mayor Dandoy with second from CM Shearer to approve payment of bills as presented. All voted aye.

## January Public Announcement - Municipal Separate Storm Sewer System (MS4)

As part of an ongoing education plan, we would like to ensure that local residents are aware of the two types of systems that are within Butler City and the other local municipalities. The one system is the sanitary sewer system, in which toilets, sinks and garbage disposals are all connected and flow into a treatment facility that removes all of the contaminants and then discharges clean water into a local waterway. The storm sewer system is made up of catch basins that are usually placed along curbs in streets and parking lots and direct stormwater runoff through a series of pipes directly into the local waterway. Please be aware that there is no treatment for stormwater, so do not dump anything into the storm sewer catch basins. If you are unsure about the proper disposal of any type of waste material, please contact your local municipality.

- **PERSONS TO BE HEARD**

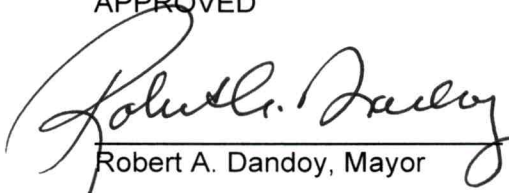
Nolan Hoshak and Joyce voiced concerns about the pot holes on Chase Alley (Street).

Mayor Dandoy adjourned the meeting at 7:51 PM.

SUBMITTED:

  
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Melinda F. Gall, City Clerk

APPROVED

  
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Robert A. Dandoy, Mayor

