

March 4, 2019 Minutes

Meeting called to order at: 7:10 pm

Roll Call:

Doug Kleeman x Barb Long x Diane Smith x Donna Smith x Pam Taylor x Julie Wilczynski x Stephanie Wilczynski x
Jennifer Senchak x Jeff Smith (liaison) x

Recognition of guests: Jeff Geibel, Ashley Ressler

Reorganization of Committee for 2020:

Chair: Diane Smith (nominated by Pam Taylor, seconded Julie W.) – approved
Secretary: Julie Wilczynski (nominated by Diane, seconded by Pam) – approved
Treasurer: Stephanie Wilczynski (nominated by Julie, seconded by Diane) – approved
Vice Chair: Pamela Taylor (nominated by Diane, seconded by Julie) – approved

Approval of Minutes (from Dec 4)

Motion to Approve: Diane, 2nd: Pam approved

Treasurer's Report

(Balance) \$19,325.73 motion to approve: Diane, seconded by Pam. approved

New donations: were not yet posted

Chair Report:

Lights were up, Tree inventory 90% complete

Diane, Jennifer, and Jeff Geibel each spoke about creating a partnership between Butler Downtown and the Shade Tree Commission to improve **the tree wells on Main Street within the "Downtown Business District"** (between Wayne Street and Brady Street). *Shade Tree* will have oversight of the trees and plantings to ensure the work is done in a manner which will best provide for the health of the trees. *Butler Downtown*, (who is a 501-c3), and specifically the *Design Committee*, will coordinate fund raising for the actual work and have input into the general design concept. Since there are still many questions as to the actual work, **cost and "look" of the well, it was proposed to create a "model" tree well in front of the Mystic Moon property. The property owner and business owner have agreed to contribute and be the "guinea pig". API has agreed to fund some of the work.** Garguilo Landscaping, with oversight from Jennifer, will remove the old tree, prepare the new site, and plant a new tree (to be funded by Shade Tree). They are donating labor. Materials used in the bed will be recycled from discarded items from around the city. Jen will keep **detailed accounts of specifications and costs in order to document hours and price for "new wells" to aid Butler Downtown's fundraising for future tree well "improvements". When completed, the work, design and costs will be assessed and discussed.**

Motion to work on model tree well and pay for tree with shade tree funds (@ \$200 plus transport): Pam, seconded by Donna. All in favor.

New Business

Motion (Diane) to change email from mail.com to gmail account: all in favor

Motion (Diane) to ask Parks Dept to remove dead arborvitae and store empty pots and removal of broken cement planters: all in favor

Suggestions for educational opportunities. Members asked to think about possible ways to engage kids and families.

Diane to develop a postcard for notifying residents re tree problems and use as handouts at events - will make sample postcards and send to group for comment and approval.

Motion to Adjourn: 1st Diane 2nd Pam time of adjournment: 7:52 pm