

**July 10, 2019**

Meeting to order at: 6:30

**Roll Call:**

Doug Kleeman x Barb Long Katie Selfridge Diane Smith x Donna Smith x Pam Taylor x  
Ken Bonus Jennifer Senchak x (new appointment: Julie Wilczynski) x

**Approval of Minutes** (from June 3)

Motion to Approve: \_Pam

\_Donna Minutes approved

**Public Comment:** N/A

**Financial Report:**

Motion to Approve: \_Donna

\_Doug

Question re: accuracy of prior minutes report. Reports checked – Prior minutes were correct. No correction required. This month's report approved.

**Arborist Report:** Identified grove of small hemlocks in Ritts park. Clear of infestation.

Checked trees near city lot – requested by Donna, also clear of adelgid infestation.

**Member Reports:**

Pam Taylor: report on file.

Inventory set for week of 8-26. DCNR is scheduling equipment and some personnel for our use and assistance.

**Old Business:**

Permit application update: change needed

Motion: change to add "authorized agent" information in addition to "property owner" information.

Motion: to change wording on approval pages from secretary to "tree commission members"

Question re "confirmation of identity". Confirmation already required on page 2 of tree permit application. No change required.

Motion: to have permit (with changes) added to city web site.

Motion: to put it on our facebook page.

Diane moved to adopt motions as whole. Seconded by Donna. Motions approved.

Discussion of proposal sent on June 18<sup>th</sup> to everyone), that Jen and any 2 other shade tree members could sign off on a tree removal in time sensitive situation). Tabled. Emergencies more likely to be handled by Code Enforcement.

**New Business:**

A gmail.com (to use for the PA tree map) was created. Will be used only for communication with OpenTreeMap personnel. It is ButlerShadeTree@gmail.com.

Maps provided: 1. Map that shows trees slated for removal.

Discussion of what streets should be addressed as priority for inventory.

**General Discussion:**

Talked with John Evans and Derek concerning their issuance of tree violations. If a tree is totally dead OR if the branches are hanging over either sidewalk and/or roadways, they are issuing violations to home owners. IF we see something, we are encouraged to text, email, or just give a quick call to Derek Schick at:

724 285 4124 x 212, or bcce/@zoominternet.net

If we give him the address, he can tell us almost immediately whether is it from their office. In turn, we will notify them when we have issued a permit to a resident.

Talked to Lori at the Library. She would appreciate Jen doing the soil samples and will pay for them. They may have the opportunity to replace the trees and would like to have this information and a follow up conversation once they have the results. (Samples were collected)

Followed up with Rod Huey – just clarifying the process by which Parks can get trees.

Motion to Adjourn:

1<sup>st</sup> Donna

2<sup>nd</sup> Doug

Time of adjournment 8:05