

**BUTLER CITY SHADE TREE COMMISSION**

**May 1, 2019**

**CALL TO ORDER BY Diane Smith, Chairman**

**ROLL CALL:**

Doug Kleeman X Barb Long X Katie Selfridge Diane Smith X  
Donna Smith X Pamela Taylor X Wilma West X  
Jennifer Senchak (volunteer arborist)

**Approval of Minutes from April 3**

Motion by: Pam, seconded by Diane  
Minutes approved.

**Public Comment:** Mike Walters offered comment on Facebook page.

**Financial Report**

Balance remained same.

**Arborist Report**

Jennifer --Mulch applied on clean-up day should be pulled away from trunks.  
Has had contact with a group of horticulture students as possible volunteers.

**Member Reports:**

Clean-up Day -Donna Smith

There were 50 volunteers. Streets swept, mulch applied to tree wells, pots, and North Main St. Parking Lot.  
Grants: Pam Taylor - Investigation of tree inventory process.  
Facebook- was used to promote pruning and clean-up event.

**Old Business:**

Diane - Permit application update; copies distributed.

**NEW BUSINESS:**

**1. Motion** by Donna:  
to move forward with the permit process for tree maintenance.

Seconded by Pam

Doug Kleeman N Barb Long y Diane Smith y  
Donna Smith y Pamela Taylor y Wilma West y  
Motion passed.

**2. Motion** by Diane:  
to have a standard "education" time before shade tree meetings. Jennifer agrees to meet at the city building at 4 p.m.  
to give either talk or demonstration.

Seconded by Pam

Doug Kleeman y Barb Long y Diane Smith y Donna Smith y Pamela Taylor y Wilma West y  
Motion passed.

Motion to adjourn by Donna

Seconded by: Diane

Time of adjournment—8:10