

**BUTLER CITY SHADE TREE COMMISSION**  
**February 6, 2019 MINUTES**

**CALL TO ORDER BY Diane Smith, Chairman**

**ROLL CALL:**

Doug Kleeman X Barb Long X Katie Selfridge X Diane Smith X  
Donna Smith X Pamela Taylor X Wilma West X  
Ken Bonus (council Liaison)  
Jennifer Senchak (volunteer arborist) X

**Approval of Minutes from January 9**

Motion by - Pam, Second - Katie

Doug Kleeman A Barb Long N Katie Selfridge Y Diane Smith Y  
Donna Smith N Pamela Taylor Y Wilma West Y  
(Y or N)-- A=abstain

Motion passed.

**Financial Report- Treasurer Katie Selfridge**

To date, there is \$19,378.85 total funds in account. Report on file.

Motion to approve -Donna, Second-Barb  
All in favor; motion passed.

Arborist Report: Jennifer shared her background, definition, and activities as arborist.

**STATEMENT FROM CHAIR DIANE SMITH**

To avoid future misunderstanding, if anyone on the committee causes you concern, please address the situation at the time by asking for clarification of words or explanation of terms, just to be sure that all of us are understanding what is being discussed.

**Member Reports:**

Grants: Pam Taylor spoke on her research of possible grants to implement. Report on file.

**1. Motion by Diane Smith:**

for Pam to initiate steps for Butler to become a "Tree City USA" member.

Second by- Wilma

Doug Kleeman Y Barb Long Y Katie Selfridge Y Diane Smith Y  
Donna Smith Y Pamela Taylor Y Wilma West Y  
Motion passed.

Social Media: Katie Selfridge requested clarification from commission on Facebook content. For now, posts will initiate from commission members only. It will be activated after articles and arborist paragraph are submitted for review.

She will look into using Mail.com for email correspondence with the public.

**OLD BUSINESS:**

Meeting dates were placed in the Butler Eagle by Diane Smith on Fri. Jan. 11th at a cost of \$42. The dates have also been put on the city website per the City Clerk.

**NEW BUSINESS:**

Diane shared her meeting discussions with John Evans; the Notice of Violation and Permit Application for tree monitoring will be formatted.

Diane also discussed her meeting with the power company personnel.

Answering Katie's question of water buffalos storage, it was decided to continue storing them at the present Pullman site.

**2. Motion** by: Donna Smith  
to set date for Spring Cleaning Day, April 27 (rain date to be May 4)

Seconded by Wilma

Doug Kleeman Y Barb Long Y Katie Selfridge Y Diane Smith Y  
Donna Smith Y Pamela Taylor Y Wilma West Y  
Motion passed.

**3. Motion** by: Diane Smith  
to set date for organizing Pruning Day.

Seconded by Pam

Doug Kleeman Y Barb Long Y Katie Selfridge Y Diane Smith Y  
Donna Smith Y Pamela Taylor Y Wilma West Y  
Motion passed.

Motion to adjourn by Diane Smith  
Seconded by: Donna  
Time of adjournment—8:05 p.m.