

City of Butler Administrative Fee Schedule

This Administrative Fee Schedule Adopted by Resolution 2016-01-04 is Effective January 1, 2016, and Shall Remain in Effect Until Changed by City Council.	
Description	Fee
<u>Parking</u>	
Street Meter Parking Permit (per month)	\$ 45.00
Farmers' Market parking lot (per month)	\$ 25.00
Center Avenue parking lot (per month)	\$ 25.00
Quarry Street parking lot (per month)	\$ 25.00
Bagged Meters (per day)	\$ 5.00
<u>Shelters</u>	
Optimist and Tack	
Weekdays	\$ 45.00
Weekends & Holidays	\$ 55.00
Miller, Rotary and Deal	
Weekdays	\$ 50.00
Weekends & Holidays	\$ 60.00
Fire House Shelter (All Days)	\$ 25.00
Lori K. Bauer Shelter (All Days)	\$ 30.00
Father Marinaro Park Shelters (All Days)	\$ 25.00
Ritts Park Shelters (All Days)	\$ 25.00
Institute Hill Playground Shelter (All Days)	\$ 25.00
<i>Shelter Fees for schools are one-half the established rate. Fee for non-profit organization located within City limits is one-half the rate for first-time use and the full rate thereafter.</i>	
<u>Health Inspection *must be physical visit</u>	
Annual Health Inspection/ Restaurants - Institutions	\$ 100.00
Health Inspection Fee for Non-profit Organizations	\$ 100.00
Initial Health Inspection for New Establishments	\$ 175.00
Health Inspector's Fee for New Ownership/Existing Establishment (includes Plan Review)	\$ 175.00
Health Inspector's Plan Review for New Construction	\$ 100.00
Late Payment Fee (5 days late after the end of the month)	\$ 25.00
Seasonal Health Inspection Fee	\$ 45.00
<u>Miscellaneous Use of City Property</u>	
Farmers' Market	
Weekdays	\$ 50.00
Weekends & Holidays	\$ 60.00
<u>Solicitation Permits</u>	
Permit for period of three months (as of Jan. 1, 2016)	\$ 75.00
<u>Miscellaneous Fees</u>	
Returned Check Fee	\$ 35.00
Duplicate Tax Card	\$ 10.00
Tax Certification Letters	\$ 30.00
No Lien Letters	\$ 30.00
Photo Copies - Per Page	\$ 0.25
<u>Street Openings</u>	
	\$150/opening plus \$1.00/foot
<u>Bureau of Police</u>	
Copy of Accident Report	\$ 15.00
Copy of Incident Report	\$ 15.00
Copy of Photographs (each)	\$ 5.00
Dog Law Violation	\$ 15.00
Funeral Escorts	\$ 50.00
Civil Service Test Fee	\$ 50.00

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Description	Fee
Bureau of Fire	
Emergency Rescue Services (Per Motor Vehicle or Individual)	
Hazard Control/Scene Lighting/Application of Oil Absorbent	\$ 250.00
Hazmat Response/Technical Rescue/Extrication	\$ 500.00
Miscellaneous	
Body Removal/Assist Coroner/Assist Funeral Home	\$ 250.00
Outside Agency - Use of Safety Trailer	\$ 25.00
Copies of photos	\$ 1.00
Fire Watch/Monitor (per Hour)	\$ 100.00
Fire Safety Instruction (Outside City/per Hour + Cost of Extinguishers/Materials)	\$ 50.00
Fire Reports	\$ 50.00
Civil Service Test Fee	\$ 50.00
Fire Inspection (Commercial)	no fee
Fire Inspection (Residential Rental)	no fee
False Fire Alarm Fees	
False Alarms (first three at Same Premises)	no fee
Fourth False Alarm	\$ 125.00
Fifth False Alarm	\$ 150.00
Sixth False Alarm	\$ 175.00
Seventh False Alarm	\$ 200.00
Subsequent False Alarms	25.00 each incident add'l
Office of Business and Community Development	
Occupancy Permits	
Home Occupation (Zoning Occupancy Permit)	\$ 50.00
Zoning Occupancy Permit (If No Building Permit Required):	
Single Family Dwelling	\$ 50.00
Multi-Family Dwelling (Fee Per Unit)	\$ 50.00
Garage/Carport (less than 1,000 Sq.Ft.)/sheds/greenhouses/fences/misc.	\$ 50.00
Commercial Tent Permit	\$ 100.00
Swimming Pools (In & Above Ground)	\$ 50.00
Commercial:	
Up to 5,000 Square Feet	\$ 75.00
Each Additional 1,000 Square Feet	\$ 10.00
Industrial:	
Up to 5,000 Square Feet	\$ 100.00
Each Additional 1,000 Square Feet	\$ 10.00
Certificate of Occupancy for Uncertified Buildings per UCC:	
Uncertified buildings up to 5,000 Square Feet	\$ 400.00
Each Additional 1,000 Square Feet of uncertified building	\$ 10.00
Fire Escrow Inspection	
Per inspection	\$ 50.00
Review Boards	
Planning Commission (Conditional Use)	
Residential (Owner Occupied)	\$ 500.00
Commercial/Industrial	\$ 600.00
Zoning Hearing Board (Variance to Ordinance)	
Residential (Owner Occupied)	\$ 500.00
Commercial/Industrial	\$ 600.00
Code Mgt. Appeals Board - IBC/PMC	
Residential/Commercial/Industrial	\$ 500.00
Subdivision/Lot Line Revision Fee	\$ 200.00

City of Butler Administrative Fee Schedule

Description	Fee
Plan Review Fees	
All initial <i>Commercial</i> reviews will be completed within Thirty (30) business days from receipt. All initial <i>Residential</i> reviews will be completed within Fifteen (15) business days.	
COMPLIANCE WITH THE INTERNATIONAL BUILDING CODE	
New Construction and/or Additions Complete Code Review ^{1,2,3}	
B, R-1, R-2, R-3	
Business Use and Residential (hotels/motels, non-transient occupants, & multi-family)	
First 15,000 square feet (per s.f.)	\$ 0.13
15,001 square feet up to total square feet (per s.f.)	\$ 0.08
A, E, H, I	
Assembly Use Groups, Education Use, Hazardous Use, Institutional Use	
First 15,000 square feet (per s.f.)	\$ 0.15
15,001 square feet up to total square feet (per s.f.)	\$ 0.10
M	
Mercantile Use	
First 12,000 square feet (per s.f.)	\$ 0.13
12,001 square feet up to total square feet (per s.f.)	\$ 0.07
F, S, U	
Factory Use, Storage Buildings, Utility Buildings	
First 12,000 square feet (per s.f.)	\$ 0.10
12,001 square feet up to total square feet (per s.f.)	\$ 0.07
Single Family Dwelling and Townhouse (IRC)	
Unlimited Area per unit	\$ 150.00
Residential, Decks, Accessory Structures, Pools, etc.	
Unlimited Area per structure	\$ 50.00
¹ Renovations or Alterations to existing structures based on 75% of New Construction Review Cost. (Commercial Only)	
² Review fees reflect an initial review & review of one subsequent revision. Any additional required reviews will be conducted at 50% of the original cost. (Commercial Only)	
³ Square footage shall include the aggregate sum of each dissimilar floor level.	
Miscellaneous (Commercial Only)	
Minor commercial alterations	
≤ 1000 square foot per hour	\$ 125.00
Stand alone Mechanical, Plumbing, Electrical & Fire Protection	
per hour	\$ 125.00
Preliminary Review (Height & Area & Type of Construction)	
per hour	\$ 125.00

City of Butler Administrative Fee Schedule

Description	Fee
Miscellaneous Fees	
UCC Act 13 of 2004 Municipal Code Official Training Fee	\$ 4.00
Sewer Disconnection (Contact BASA)	\$ 25.00
City of Butler Zoning Ordinance Publication	\$ 30.00
City of Butler Zoning Maps	\$ 15.00
Correspondence Service Fee (When Applicable)	\$ 20.00
24-inch by 36-inch Copies (+/-)Copies / 36-inch by 38-inch (+/-) maps	\$10.00 + Postage
Preliminary Code Review	\$ 50.00
Floodplain maps / 24-inch by 24-inch (+/-) maps	\$5.00 + Postage
Bid Package Fee	\$50 (Non-refundable)
Banner Fee	\$ 35.00
Zoning Conformation Letters	\$ 15.00
Document Retrieval Fee	\$35/hr. & .25/copy
Rezoning Fee	\$ 2,300.00
Curb Cuts	\$6.00/linear foot
Land Development & PRD Review Fees (per lot or acre)	\$ 200.00
Curative Amendment to Zoning Ordinance	\$ 2,300.00
Sewage Facilities Planning Modules - Residential	\$ 75.00
Sewage Facilities Planning Modules - Commercial	\$ 100.00
Maps	\$ 3.00
Municipal Engineering Hourly Rates	
Principal	\$ 180.00
Professional & Technical (PT)	
PT VIII	\$ 150.00
PT VII	\$ 135.00
PT VI	\$ 120.00
PT V	\$ 110.00
PT IV	\$ 100.00
PT III	\$ 95.00
PT II	\$ 75.00
PT I	\$ 55.00
Survey Field Crews	
Three-man Field Crew	\$ 200.00
Two-man Field Crew	\$ 175.00
One-man Field Crew	\$ 85.00
Three-man GPS Field Crew	\$ 280.00
Two-man GPS Field Crew	\$ 250.00
One-man GPS Field Crew	\$ 175.00
Inspection	
Inspector III	\$ 90.00
Inspector III	\$ 75.00
Inspector I	\$ 60.00
Schedule of Building, Electrical, Plumbing, HVAC, Fire, Demolition, Driveway, Parking Lot, Sidewalk and Sign Permit Fees. Note: Occupancy Permit Fee is Included in this Schedule	
Valuation	Fee
Up to \$1000	\$ 50.00
	Additional \$6.00/Thousand

City of Butler Administrative Fee Schedule

Description	Fee	
Gaming License Fees		
<i>Ordinance #1632 Council Bill #2010-10 amended Ordinance #1641 Council Bill #2011-07</i>	Annual Fee	
All Pinball Machines	\$ 50.00	
Coin-operated pool tables	\$ 50.00	
Shuffleboards or bowling machines	\$ 50.00	
Pocket billiards or billiards	\$ 40.00	
Novelty Machines	\$ 50.00	
Video games	\$ 50.00	
Juke box	\$ 40.00	
Devices not fitting above/including poker-type machines	\$ 50.00	

Due to costs of processing, refunds of \$2.00 or less will NOT be processed.