

TIER PARKING PERMIT INFORMATION

- 1.) **Parking permits must be displayed on the first day of the month with the correct month and license plate numbers showing.**
- 2.) **Parking permits should be hung from the rear view mirror with the license plate numbers visible from the front.**
- 3.) **You must park above meter 129, at a bagged meter. Those parking at a bagged meter without a permit will be ticketed.**
- 4.) **You must advise us of any changes to your license plate number and supply us with proof of ownership (owner's card) initially.**
- 5.) **If you lose your permit, you will have to pay full price for a replacement.**
- 6.) **For faster service, it is important to know your parking permit number. Permits are sorted by numerical order not last names.**
- 7.) **You may purchase permits via mail, please enclose a check for the correct amount, permit number and a self addressed stamped envelope. Please allow enough return mail time.**
- 8.) **If you are purchasing permits for several people, you can fax us a list of permit numbers. We can have them ready for pick up when you come in. PLEASE ALLOW A FEW DAYS NOTICE. (FAX – 724-431-2125) Attn: Treasurer's office.**
- 9.) **There is no grace period, New permits must be visible the 1st of each month.**
- 10.) **Backing in is not allowed.**
- 11.) **You may purchase permits for the year in advance, please call our office for this request so that we can have them ready in advance. *Please allow a minimum of 24 hours. (724-287-1913 ext. 5)***

