

**SHELTER RESERVATION INFORMATION
CITY OF BUTLER**

Receipt# _____

Contact Person: _____

Phone Number: _____

Check One:

Reunion () Birthday () Picnic () Other () _____

Date Shelter Needed: _____

Time Shelter Needed beginning: _____ ending: _____

Name of Shelter: _____

Rotary Shelter has a locked room with a sink and counter. Key is available at the Treasurer's Office for a \$5 refundable deposit the week before the event.

**CANCELLATION REQUESTS MUST BE MADE IN WRITING AND AT
LEAST THIRTY (30) DAYS BEFORE THE EVENT TO RECEIVE A REFUND.**